Position Description

Role	Board Director
Terms	Volunteer, approximately nine meetings per year.
Contact	Chairperson chairperson@cfc-sa.org.au

About Connecting Foster and Kinship Carers South Australia

Connecting Foster and Kinship Carers South Australia Inc (CFKC) is the independent peak representative body for foster and kinship carers (carers) in South Australia.

CFKC aims to elevate and ensure the voices of all South Australian carers are represented and their rights upheld, whilst the care for children and young people.

CFKC is committed to ensuring carers are recognised, valued and supported to remain focused on their families – with the confidence and continued capacity to raise children and young people to recover from trauma, regain their potential and enjoy a positive future.

What we do

As the independent peak body for foster and kinship carers in South Australia, we seek to positively influence the experience of the people who care for some of the most vulnerable children and young people in our state.

We do this through individual and systemic advocacy, including the Carer Advocacy Service which works directly with carers, and systemic advocacy through elevating the voices of carers in our engagement with decision makers across government and the sector.

CFKC is an inclusive, safe and respectful organisation which celebrates diversity and actively supports the inclusion of First Nations peoples, people from LGBTIQ+ communities, people with disabilities, people from diverse cultural and linguistic backgrounds and people with diverse religious beliefs or affiliations.

About the Board Director role

Connecting Foster and Kinship Carers SA is an incorporated association under the *Associations Incorporation Act 1985* (SA). Per the organisation's constitution, the affairs of the Association shall be managed and controlled by a Committee.

As a Board Director, you will be a key part of setting the organisation's strategic direction and goals including by participating in the strategic planning and review process in collaboration with fellow Board members and with the support of the Chief Executive and CFKC staff.

You will attend regular board meetings (approximately every six weeks) and be adequately prepared to participate fully and frankly in decisions. You will have the responsibility to work and advocate on behalf, and in the best interests, of the organisation and its members.

Key responsibilities:

Contribute to the strong governance CFKC

- Work constructively with all other board members, bringing your knowledge and experience to the table.
- Be an available resource to management and the board.
- Where required, communicate with the Chair or CEO between meetings.
- Contribute to the ongoing governance of the organisation, including succession planning at the Board and senior management level.
- Attend Board meetings wherever possible and provide advance notice if you are unavailable.

High-level oversight of CFKC's operations to ensure the association is operating well

- Review Board reporting, ask questions and participate in conversations regarding whether the Association is meetings its obligations and goals
- Build a working knowledge of the organisation's operations and financial accounts
- At board level, speak and act independently of management

Contribute to the strategic vision of CFKC

- Be aware of our organisation and its members' community interests
- Draw on your professional knowledge and/or lived experience to contribute to the medium- and long-term strategic vision of CFKC

Comply with the organisations policies and procedures and act in the best interests of the organisation

- Participate in the Board member induction upon appointment.
- Comply with the organisation's policies and procedures.
- Be responsible for the health and safety of yourself and others.
- Undertake your role with attention to detail and in line with relevant federal and state law.

Be part of the CFKC community and advocate for the organisation

- Be an effective ambassador of the organisation including articulate the organisations strategy
- Where possible, attend ad hoc meetings such as training sessions and planning days, as well as efforts to help at social functions and special projects when available.

Key Selection Criteria

1. An ability to contribute to the strong governance of CFKC.
2. A commitment to social justice and improving outcomes for vulnerable children and young people, and the people who care for them
3. Professional experiences which benefit the strategic oversight of the organisation.

Desirable criteria (non-essential)

- Aboriginal and Torres Strait Islander people are strongly encouraged to nominate
- Legal qualifications and experience

- Lived experienced as a foster or kinship carer
- A current understanding of the Child Protection sector
- Prior experience as a Board Director or AICD qualifications.

Applicant Notes:

It is expected that the successful applicant will have:

- A satisfactory SAPOL National police clearance
- A current Working with Children Check (or ability to obtain one)
- Australian citizenship or permanent residence status

Pre-employment checks and Child Safe Environment:

As a child safe organisation, CFKC puts the best interests of children and young people first to ensure their safety and wellbeing.

All appointments require reference checks; national criminal records checks and Working with Children Check clearance. Additional training regarding the promotion of safety of children may be required.

All staff at CFKC have an obligation to uphold the safety, rights and wellbeing of all children and promote a culture of child safety, CFKC has a zero-tolerance approach to child maltreatment, abuse and neglect.

How to nominate:

Please submit a short letter of application (1-2 pages max) and a current CV via the Ethical Jobs portal.